

## Message Text

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SUBJECT: US-YUGOSLAV SCIENTIFIC AND TECHNOLOGICAL COOPERATION/  
ADMINISTRATIVE PROCEDURES

REF: A. STATE 133793 B. BELGRADE 3252

FOLLOWING ARE THE ADMINISTRATIVE PROCEDURES OF THE US-YUGOSLAV  
JOINT BOARD ON S AND T WHICH WERE APPROVED DURING THE RECENT  
MEETING IN BELGRADE:

QUOTE:

ADMINISTRATIVE PROCEDURES FOR THE US-YUGOSLAV JOINT BOARD ON  
SCIENTIFIC AND TECHNOLOGICAL COOPERATION ESTABLISHED IN ACCORDANCE  
WITH THE AGREEMENT OF MAY 18, 1973.

1. THESE RULES REFLECT AND SUPPLEMENT THE APPLICABLE PROVISIONS  
OF THE AGREEMENT, WHICH SHALL PREVAIL IN INSTANCES OF CONFLICT IN  
INTERPRETATION BETWEEN THE RULES AND THE PROVISIONS.

2. THE JOINT BOARD SHALL NORMALLY MEET TWICE YEARLY, ONCE IN THE  
SPRING AND ONCE IN THE FALL, ALTERNATIVELY IN YUGOSLAVIA AND THE  
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UNITED STATES. WHEN THERE EXISTS A GENUINE NEED, THE JOINT BOARD

MAY MEET MORE FREQUENTLY.

3. THE CHAIRMAN OF THE BOARD, SELECTED IN ACCORDANCE WITH ARTICLE VI, PARAGRAPH 4 OF THE AGREEMENT, SHALL PRESIDE OVER THE BOARD MEETING AND SHALL HAVE THE RIGHT TO VOTE.

4. THE JOINT BOARD SHALL REACH DECISIONS BY UNANIMOUS VOTE OF THE FOUR MEMBERS; A QUORUM OF THE JOINT BOARD FOR THE TRANSACTION OF BUSINESS SHALL CONSIST OF ALL FOUR MEMBERS.

5. THE AGENDA AND DOCUMENTATION FOR MEETINGS OF THE JOINT BOARD HELD IN YUGOSLAVIA SHALL BE PREPARED BY THE FAISECTC, IN CONSULTATION WITH THE UNITED STATES EMBASSY. THE AGENDA AND DOCUMENTATION FOR THE MEETINGS OF THE JOINT BOARD HELD IN THE UNITED STATES SHALL BE PREPARED BY THE DEPARTMENT OF STATE IN CONSULTATION WITH THE YUGOSLAV EMBASSY.

6. PROJECTS MAY BE APPROVED IN PRINCIPLE BY THE BOARD, SUBJECT TO THE AVAILABILITY OF FUNDS. SUCH A COMMITMENT SHALL BE FOR FINANCIAL PLANNING ONLY AND SHALL NOT BE CONSTRUED AS A LEGALLY BINDING OBLIGATION.

7. AT THE CONCLUSION OF EACH BOARD MEETING THE HOST COUNTRY IN CONSULTATION WITH THE VISITING COUNTRY SHALL PREPARE A TABULATION OF ALL PROJECTS WITH TOTAL DINAR AMOUNTS COMMITTED, OBLIGATED, AND EXPENDED PURSUANT TO PRIOR ACTIONS OF THE BOARD FOR EACH PROJECT FOR THE YEARS OF ITS DURATION AND COMMITMENTS, OBLIGATIONS, AND EXPENDITURES AUTHORIZED BY THE BOARD DURING THE CURRENT BOARD MEETING.

8. ON THE BASIS OF THE FOREGOING TABULATION, AND PAST AND PROJECTED DEPOSITS INTO THE FUND, THE HOST COUNTRY WILL SUBMIT FOR CONFIRMATION BY THE OTHER SIDE THE ESTIMATED UNCOMMITTED AVAILABILITY IN THE JOINT FUND ON THE DATE OF THE NEXT BOARD MEETING.

9. THE COUNTRY HOSTING THE FALL MEETING SHALL TWO MONTHS IN ADVANCE ASSEMBLE AND PREPARE FOR THE CONSIDERATION OF THE JOINT BOARD A PROPOSED ANNUAL PROGRAM OF ONGOING AND NEW COOPERATIVE PROJECTS. THE COUNTRY HOSTING THE SPRING MEETING SHALL TWO MONTHS IN ADVANCE OF THE MEETING PREPARE A PROPOSED ANNUAL REPORT INCLUDING A FINAN-

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cial STATEMENT OF THE ACTIVITIES OF THE BOARD FOR THE PRECEDING CALENDAR YEAR. THE JOINT BOARD SHALL REVIEW THE PROGRAM AND REPORTS AND SHALL APPROVE THEM AS SUBMITTED OR AS THEY MAY BE MODIFIED BY THE BOARD, SUBJECT TO ARTICLE IV.

10. FOLLOWING JOINT BOARD AUTHORITY FOR THE OBLIGATION AND EXPENDITURE OF FUNDS AGAINST THE JOINT FUND, THE COOPERATING U.S. AGENCY WILL PREPARE A GRANT DOCUMENT FOR SIGNATURE BY THE AUTHORIZED

JOINT BOARD OFFICIALS. UPON COMPLETION OF THE GRANT DOCUMENT, THE JOINT BOARD TREASURER WILL DISBURSE THE FUNDS TO THE GRANTEE.

11. OBLIGATIONS MAY BE INCURRED AGAINST, AND EXPENDITURES MADE FROM, THE JOINT FUND ONLY UPON THE EXPRESS AUTHORITY OF THE BOARD AND WITHIN FUNDS NDRRENTLY AVAILABLE. EXPENDITURES MAY BE MADE ONLY BY THE TREASURER. ALL CHECKS DRAWN ON THE ACCOUNT OF THE JOINT FUND SHALL BE SIGNED BY THE TREASURER AND COUNTERSIGNED BY THE REPRESENTATIVE DESIGNATED BY THE JOINT BOARD. THE TREASURER WILL MAINTAIN A LEDGER BASED ON FAISECTC AND STATE DEPARTMENT RECORDS FOR AGENCIES AND INSTITUTIONS MAKING GRANTS TO THE JOINT BOARD REFLECTING THE TOTAL DEPOSITED AND THE AMOUNTS OBLIGATED AND/OR EXPENDED FOR SPECIFICALLY IDENTIFIED PROJECTS WITHIN THE PURVIEW OF THE LEGISLATIVE AUTHORITY OF EACH AGENCY.

12. THE FISCAL YEAR FOR THE PURPOSES OF THE OPERATION OF THE JOINT FUND SHALL BE FROM JANUARY 1 TO DECEMBER 31.

13. COMMUNICATIONS BETWEEN MEETINGS OF THE JOINT BOARD REGARDING POLICY AND FUNDING MATTERS SHALL BE CONDUCTED BETWEEN THE DEPARTMENT OF STATE AND FAISECTC THROUGH THE UNITED STATES EMBASSY AT BELGRADE, AND THE YUGOSLAV EMBASSY IN WASHINGTON.

14. WHEN THE JOINT BOARD HAS APPROVED IN PRINCIPLE A SPECIFIC PROJECT WHICH REQUIRES MODIFICATION, THE BOARD MAY AUTHORIZE THE DEPARTMENT OF STATE AND FAISECTC, IN CONSULTATION WITH UNITED STATES AND YUGOSLAV RESEARCH INSTITUTIONS, TO REACH AGREEMENT ON THE TERMS OF SUCH MODIFICATION BY DIRECT COMMUNICATION, PROVIDED THAT THE PROJECT REMAINS WITHIN ITS DESIGNATED FUNDING CEILING AND THE BOARD RECEIVES A FULL REPORT OF THE FINAL TERMS OF THE PROJECT BEFORE ITS NEXT MEETING.

15. UNITED STATES AND YUGOSLAV RESEARCH INSTITUTIONS MAY CONTINUE UNCLASSIFIED

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TO COMMUNICATE WITH EACH OTHER ON TECHNICAL MATTERS. POLICY AND MAJOR FINANCIAL QUESTIONS, HOWEVER, SHALL BE HANDLED THROUGH THE DEPARTMENT OF STATE AND FAISECTC.

16. THE UNITED STATES EMBASSY AND FAISECTC SHALL APPROVE IN ADVANCE PLANNED VISITS FROM THE UNITED STATES TO YUGOSLAVIA; AND THE YUGOSLAV EMBASSY AND DEPARTMENT OF STATE SHALL APPROVE IN ADVANCE PLANNED VISITS FROM YUGOSLAVIA TO THE UNITED STATES. INTERNATIONAL TRAVEL SHOULD BE KEPT TO A MINIMUM AND CONSISTENT WITH THE NEEDS OF THE PROJECT. REQUEST FOR TRAVEL APPROVAL SHOULD BE MADE IN A TIMELY MANNER. END QUOTE.  
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